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Radiation Safety Courses Statement of Work Work Assignment 06

Purpose /Background

The purpose of this WA is to provide 25 Radiation Safety (3 day) training courses. The dates and locations of the deliveries will be determined by the Project Officer, in coordination with EPA Regional training coordinators.

1.0 Task to be performed

Under this work assignment, the Contractor shall be prepared to present EPA's current 3 day Radiation Safety Course. Course presentations include the following activities: provision of equipment, materials, and supplies, personnel travel, equipment shipment, and liaison with regional or state training contacts.

In Accordance with the Performance Work Statement Part B the contractor shall be responsible for the following:

- -developing a course schedule for Project Officer approval
- -student registration
- -schedule of instructors
- -presentation of training courses
- -improvements to course materials
- -maintain course files
- -acquiring and maintaining equipment

Improvements or modifications to course materials and presentations may be requested by the work Assignment manager, Bruce Potoka, through the issuance of written Technical direction.

1.5 Recommended LOE is 3500 hours.

2.0 Deliverables

An end of course summary with course statistics shall be prepared and delivered electronically at the conclusion of each course presentation.

3.0 Period of Performance

The Period of Performance is the duration of the base period. (08/06/08 to 07/31/11)

4.0 Government Furnished Property

The Contractor shall utilize available EPA equipment provided and shall provide all additional equipment and supplies necessary to complete this work assignment. A link to the list of available government furnished property can be found at http://www.epa.gov/oamsrpod/ersc/0711361/Exhibit%206.pdf

5.0 Points of Contact

Ms. Gloria Kane
1200 Pennsylvania Avenue, NW
MC: 3805R
Washington, DC 20460
P-202-564-4437

f- 202-565-2558 Kane.Gloria@EPA.gov

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Contractor Acknowledgement of Receipt and Approval of Workplan (Signature and Title)

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JOANN M. I	ESKELS	EN					Phone Number	er				
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Work Assignment Form. (WebForms v1.0)

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